



Woodstock Parks & Recreation Department  
April 2023  
Monthly Report

1. **Administration:**

- The Parks and Recreation Department hired Shae Slan as the new full time Recreation Specialist at the Senior Center. She fills the position that was formerly held by Heather Gilliland that was promoted to Senior Center Coordinator.
- The Parks & Recreation Department hired Margaret Franklin and Robert Garcia for the position of PT Seasonal Recreation Aide.
- Parks Maintenance Staff Member Grant Wiseman celebrated his 1-year Work Anniversary with the department.
- The Parks & Recreation Director met with Liz Cole and her team from Earth Elements at Little River Park on April 3<sup>rd</sup> to walk the property and talk about the programming for the park.
- The Parks Director met with the Finance Director, City Manager and the Assistant City Managers to review the proposed budget for the department.
- Staff met with a representative from the local Lions Club to discuss their organizations using the pickleball courts at Dupree Park for a fundraising pickleball tournament in September.
- Attended the quarterly board meeting of the Woodstock CVB on April 13<sup>th</sup>.
- Staff participated in an Emergency Action Plan review for the upcoming Summer Concert Series with both Police and Fire.
- The Parks & Recreation Director participated in a Teams call with representatives from CPL to review the Concept Plan Package for the Rubes Creek and Serenade trail projects.
- Staff processed twenty-six (26) Purchase Orders during the month of April.
- Staff processed 126 invoices during the month of April.
- Staff prepared daily revenue reports to be sent to the Finance Department.
- Staff completed 12 online supply orders for recreation programming, senior center, maintenance and administration.
- Staff monitored the usage of open purchase orders and liquidated any unused or no longer needed.
- Staff prepared budget and purchase order reports for department leadership staff.
- Three (3) staff members, Heather Gaddis, Marybeth Stockdale and Brad Baker participated in Supervisor Training Class hosted in Canton by GMA.
- Staff prepared budget and purchase order reports for department Leadership Team.

2. **Recreation Division:**

A) Staff hosted the following recreation programs during the month of March:

- Discovering Pickleball at Dupree Park
- Adopt a Trail Program
- Chalk the Walk (Spring Break Program at the Amphitheater)
- Discovering Fishing
- Essential Gardening – The Kitchen Garden
- Mother Earth Rocks
- Storytime Live – Super Mario Brothers
- Trail Story out in the parks and trails



B) Recreation Program Attendance:

| Program                                  | Registered | Attended | Walk-In | Total |
|--|------------|----------|---------|-------|
| Discovering Yoga                         | 2          | 0        | 0       | 0     |
| +55 Trail Walkers                        | 12         | 5        | 0       | 5     |
| Chalk in the Walk - Spring               | 24         | 16       | 8       | 24    |
| +55 Pickleball Practice & Play           | 16         | 14       | 0       | 14    |
| Discovering Pickleball 6pm               | 16         | 13       | 0       | 13    |
| Discovering Pickleball 7:30pm            | 16         | 13       | 0       | 13    |
| +55 Trail Walkers                        | 12         | 3        | 0       | 3     |
| Essential Gardening - The Kitchen Garden | 15         | 8        | 0       | 8     |
| Pickleball League - Mixed - Green        | 24         | 24       | 0       | 24    |
| +55 Trail Walkers                        | 12         | 3        | 0       | 3     |
| +55 Pickleball Practice & Play           | 16         | 12       | 0       | 12    |
| +55 Trail Walkers                        | 12         | 4        | 0       | 4     |
| SKILLS - Gun Safety                      | 25         | 24       | 0       | 24    |
| Pickleball League - Mixed - Orange       | 24         |          | 0       | 0     |
| Discovering Fishing                      | 7          | 7        | 0       | 7     |
| Storytime Live! with Mario               |            |          | 200     | 200   |
| Discovering Disc Golf                    | 10         | 8        | 0       | 8     |
| Discovering Archery                      | 12         | 9        | 0       | 9     |
| +55 Trail Walkers                        | 15         | 4        | 0       | 4     |
| Pickleball League - Mixed - Green        | 24         | 24       | 0       | 24    |
| +55 Pickleball Practice & Play           | 16         | 13       | 0       | 13    |
| Mother Earth ROCKS!                      | 22         | 5        | 0       | 5     |
| Discovering Pickleball                   | 15         | 13       | 0       | 13    |
| +55 Trail Walkers                        | 15         | 4        | 0       | 4     |
| Pickleball League - Mixed - Orange       | 24         | 22       | 0       | 22    |
| Butterfly Gardeners - Meeting            | 12         | 8        |         | 8     |
| +55 Trail Walkers                        | 15         | 6        | 0       | 6     |
| Pickleball League - Mixed - Green        | 24         | 24       | 0       | 24    |
| +55 Pickleball Practice & Play           | 16         | 5        | 0       | 5     |
| +55 Trail Walkers                        | 15         | 0        | 0       | 0     |
| Pickleball League - Mixed - Orange       | 24         | 22       |         | 22    |
| Discovering Tennis for Kids              | 8          | 4        |         | 4     |
| Discovering Pickleball Practice & Play   | 6          | 4        |         | 4     |
| Bee Hive Maintenance                     | 3          | 3        | 0       | 3     |
| Adopt-a-Trail Q2                         | 8          | 2        |         | 2     |
| Woodstock Community Garden               | 49         | 49       |         | 49    |
|  |            |          |         |       |
|  | 566        | 375      | 8       | 583   |



C) Facility Rentals:

- Field space rental at Dupree Park 0
- Pickle Ball Court rental at Dupree Park 18
- Pavilion Rental at Dupree Park 8
- Tennis Court Rental at Dupree Park 1
- Chambers Rental in April 2

D) Demographics:

|               | Registrations | Reservations | Memberships |
|---------------|---------------|--------------|-------------|
| All           | 679           | 82           | 59          |
| Residents     | 187           | 75           | 22          |
| Non-Residents | 492           | 7            | 37          |
| <18           | 15            | 3            | 0           |
| 18-65         | 204           | 79           | 9           |
| 65+           | 459           | 0            | 50          |
| Male          | 151           | 20           | 13          |
| Female        | 528           | 62           | 46          |
|               |               |              |             |
| Online        | 304           | 68           | 4           |
| In Person     | 375           | 14           | 55          |

3. **Special Events:**

- The summer concert series plans are coming together. Preparation for the first concert on May 13 is always the hardest with so many pre-season arrangements to be made. So far, the Craig Morgan concert seems pretty standard without any crazy requests so far.
- Concert Series sponsorship is complete. Here is the final:
  - 2023 \$ 196,500 28 Sponsors
  - 2022 \$ 166,000 33 Sponsors
- Waiting for delivery of Sponsor t-shirts, parking passes, stage passes, and meet and greet passes. The digital program is being completed this week.
- Vendor, food vendor, and parade applications are up and running.
- Hosted these events at the Northside Hospital Cherokee Amphitheater and Noonday Creek Trail:
  - Sojourn Church Easter Celebration April 9<sup>th</sup>
  - Fitness in the Park April 22<sup>nd</sup>
  - Gold Swim Award Ceremony April 22<sup>nd</sup>



- A meeting was held with Police, Fire, Public Works, and P & R, to discuss emergency preparations and communication tools for the Summer Concert Series. GroupMe is the app that the committee chose to use as an interdepartmental communication device for emergencies such as a missing child. We will begin using combined ICS forms from each of the four departments.
- Premier Events concessions contract was renewed this month. Alcohol Permits were approved by City Council for Premier Events so they can obtain their state license.
- We have selected Titan Global Enterprises to provide security at the Summer Concert Series, July 4<sup>th</sup>, and Christmas Jubilee events. We expect their Agreement to be approved at the May 8, 2023 City Council meeting. They will be attending our meeting on May 9<sup>th</sup> to go over logistics for the Craig Morgan concert and to discuss any issues with the Police and Fire Departments.
- The annual Greenstock Day Recycle and Paper Shredding event went very well. The move to the back parking lot of the school was positive. More signage for the next event will help direct visitors there as some were still expecting the event to be at the front of the school. The overcast weather caused some to think we rescheduled. Here are the statistics from this year's event:

- **18<sup>th</sup> Annual "Greenstock Day" - April 2023**

|             |  |
|-------------|--|
| 13,036 lbs. | Electronics  |
| 612 lbs.    | Batteries  |
| 3.5 tons    | Paper Shredded   |
| 200 lbs.    | Textiles   |
| 1.25 tons   | Waste  |
| .67 tons    | Other Recyclables (Cardboard, Paper, Magazines, Newspaper) |
| 91          | Cell Phones  |
| 97          | Eyeglasses   |
| 5           | Hearing Aids   |
| 35          | Ink Cartridges   |
| 73          | Compact Fluorescent Light Bulbs                            |

- **Participation**

|     |                   |             |
|-----|-------------------|-------------|
| 408 | Cars Came Through | 444 in 2022 |
| 565 | People in Cars    | 569 in 2022 |



- **From Where?**

|     |                   |
|-----|-------------------|
| 240 | Woodstock 30188   |
| 106 | Woodstock 30189   |
| 22  | Canton 30114      |
| 15  | Canton 30115      |
| 11  | Acworth 30102     |
| 3   | Marietta 30066    |
| 3   | Kennesaw 30144    |
| 2   | Marietta 30062    |
| 2   | Ball Ground 30107 |
| 2   | Waleska 30183     |
| 1   | Bowdon 30108      |
| 1   | Alpharetta 30004  |

- **19<sup>th</sup> Annual City-Wide Yard Sale**

|    |                      |
|----|----------------------|
| 49 | Yard Sales           |
| 17 | Community Yard Sales |

- Working on Special Event Permits for the following amphitheater and trail usages:

|                                      |                         |
|--------------------------------------|-------------------------|
| ○ The Limitless 5k Run, Stroll, Roll | April 8 <sup>th</sup>   |
| ○ Sojourn Church Easter Celebration  | April 9 <sup>th</sup>   |
| ○ Fitness in the Park                | April 22 <sup>nd</sup>  |
| ○ Gold Swim Award Ceremony           | April 22 <sup>nd</sup>  |
| ○ Hope Center Walk for Life          | May 13 <sup>th</sup>    |
| ○ Butterfly Run ATL 5k               | October 1 <sup>st</sup> |

4. **Senior Center:**

|  |       |
|--|-------|
| • Total senior Center Active Memberships | 667   |
| • Total Senior Check – Ins               | 1,241 |
| • Total Senior Center Rentals            | 4     |

5. **Park Maintenance:**

- April report 2023
- Pressure wash gazebo at city park inside and out
- Fixed motor on fountain at Dupree Park pond
- Had a water quality test done by aquatic environmental services at the little river park pond
- Brought four-door Gravely and new Ventrac tractor to touch a truck at city park
- Used vin, track, tractor and edger to edge. Sidewalks at Ropemill Park.
- Fix, drinking fountain at city park
- Removed all of the old docks out of the little river park pond
- Replaced nonworking lights throughout amphitheater



## PARK & TRAIL MAINTENANCE

